



**DEEP SKY BLUE**  
Window Cleaning

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## **GENERAL DATA PROTECTION REGULATION**

### **DATA SECURITY AND CONFIDENTIALITY**

All processors of personal data and any third parties we engage to process your personal information are obligated to respect the confidentiality of your information. We keep your personal data for only as long as reasonably necessary for the purposes for which it was collected or to comply with any applicable legal reporting or document retention requirements.

We use computer systems with limited access protocols, housed in facilities using physical, electronic, and procedural security measures to protect the confidentiality and security of information transmitted to us. We keep strict security standards to prevent any unauthorized access.

**Data Protection Principles.** Deep Sky Blue Window Cleaning handles all personal data in accordance with the following principles:

1. Personal data will be processed in a fair and lawful manner.
2. Personal data will be collected, processed, and used only to the extent necessary for the purposes for which it was collected.
3. Personal data will be accurate and kept up-to-date. Any error will be corrected as soon as possible after our company becomes aware of it.
4. Personal data will be kept only for as long as is necessary for the legitimate purpose(s) of Deep Sky Blue Window Cleaning.
5. Due consideration will be given to respecting the rights of data subjects.
6. Appropriate technical and organizational measures will be taken to prevent unauthorized or unlawful disclosure of personal data. All computer-held personal data is maintained on password-protected computers to which only authorized users hold passwords.
7. Personal data will not be transferred abroad.



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## **RESPECTING YOUR PRIVACY**

Deep Sky Blue Window Cleaning is committed to protecting and respecting your privacy. This Policy sets out the basis on which any personal data that we collect from you or that you provide to us will be processed on our website. We keep certain basic information when you visit our website and recognize the importance of keeping that information secure and letting you know what we will do with it. You may choose to provide us with information that is considered personal data. The term “personal data” as used in this Policy refers to information such as your name, e-mail address, mailing address, telephone number, or any other data that can be used to identify you. You are not required to provide any personal information to browse the public areas of this website.

## **USE OF PERSONAL DATA**

The majority of the content on this website is accessible without registering as a user and without submitting any information to us. We process your personal data on the basis of your consent. In certain cases, if you withdraw your consent, we may have a legitimate legal basis for the continued processing of your data (such as tax purposes), provided that the respective legal requirements are met.

Personal data submitted by you on the website is used solely for the purposes stated to you at the time of submission. These purposes may include the following:

**Applications.** You may use this website to submit a request form. In that case, the data provided will be used only for processing and considering your request and for related administrative purposes.

**Other Purposes.** You may submit personal data (such as your name, postal address, and telephone number) for purposes other than submitting a request form. In each case, the purpose for which you are invited to give us information is made clear. We will not use your information for purposes that are not made clear when you provide your data.

We collect, store, and use this personal data only for the purposes for which you submitted it, and we keep the data only as long as it is necessary for those purposes or for other legitimate purposes that may apply.

The data provided in your request or application is accessible to processors involved in the accomplishment of the purpose of data processing and/or to technical support specialists performing tasks related to the operation and maintenance of the technical system. We do not give your personal data to anyone else unless (1) it is necessary to do so in order to provide the service requested by you and we have made a full disclosure to you; (2) we have a good-faith belief that disclosure of such information is reasonably necessary to satisfy any applicable laws or regulations; (3) it is in response to a request from law enforcement authorities; or (4) it is needed to detect and prevent fraud for security or technical issues. By using our website, you consent to our disclosing your personal data to third parties for these purposes only. Any personal data you submit will not under any circumstances be sold, traded, or rented.

## **TRANSFER OF DATA ABROAD**

Deep Sky Blue Window Cleaning will not transfer your data outside your country of domicile.



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## **YOUR RIGHTS**

Whenever we process personal data, we take reasonable steps to ensure that your personal data is kept accurate and up-to-date for the purposes for which it was collected. You may have the following rights regarding the personal data you have submitted to us:

You can request information about the collection and use of your personal information;

You can request to access, correct, erase, or block your personal information if it is incomplete or inaccurate;

Where you have legitimate grounds for doing so, you can object to the processing of your personal information and request us not to process further your data.

Your sincerely,

Denis Visentin

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